City of Barre - City Council Meeting Agenda
Tuesday, November 17, 2026 @ 6:00 pm
Council Chambers
6 North Main Street, Barre VT 05641

Zoom Meeting ID: 889-8252-5535 Passcode: 675736
One tap mobile: 929-205-6099

PAGE #	Agenda Item #	Sub #	Agenda Items
	1		Call to order - 6:00 PM
	2		Adjustments to and Approval of the Agenda
	3		Visitors and Communications
	4		**Consent Agenda**
			Approval of Minutes
			Regular Meeting of 11/10/2026
			Clerk's Office Licenses and Permits
			Authorize the City Manager to execute contract(s) (as needed)
	5		**Approve City Warrants**
		A	Approve week of 11/18/2026
	6		City Clerk Report
	7		Liquor/Cannabis Control Boards
	8		City Manager's Report
	9		**New Business**
		A	Flood Study - SLR Flood Modeling
		B	Approval of Volunteer - Judie Copping - Parks & Recreation Committee
		C	Financial Update -YTD and Budget Timeline
		D	Headworks Project - Financial Update
	12		Upcoming Business
	13		Round Table
	14		Executive Session - as needed
	15		Adjournment

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically

- Practice mutual respect
    - Assume good intent and explain impact
    - Ask clarifying questions
    - If off course, interrupt and redirect

- Think, then A.C.T.
    - Alternatives – Identify all choices
    - Consequences – Project outcomes
    - Tell your story – Prepare your defense

- Ethics checks
    - Is it legal?
    - Is it in scope (Charter, ordinance, policy)?
    - Is it balanced?

- "ELMO" – Enough, Let's Move On
    - Honor time limits
    - Be attentive, not repetitive

- Be open-minded to different solutions or ideas
    - Remarks must be relevant and appropriate to the discussion; stay on subject
    - Don't leave with "silent disagreement"
    - Decisions agreed on by consensus when possible, majority when necessary
    - All decisions of Council are final

- No blame
    - Articulate expectations of each other
    - We all deeply care about the City in our own way
    - Debate issues, not personalities

- Electronics
    - No texting, email, or videogames during the meeting

Regular Meeting of the Barre City Council -Draft
Held November 10, 2026, at 6pm
Council Chambers-Barre City Hall

The warned Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Thom Lauzon at 5:57 PM in the Council Chambers at City Hall, Barre, Vermont. In attendance were: From Ward I, Councilors Sonya Spaulding and Beth Hilgartner; from Ward II, Councilors Jeff Bergeron and Amanda Gustin; and from Ward III, Councilors Michael Deering and Don Routhier. City staff members present were Manager Patrick Cushing, Planning & Zoning Director Janet Shatney and Clerk Cheryl Metivier

Adjustments to the Agenda –

Executive Session- Personnel, Legal & Real Estate

Motion to approve of the agenda dated 11/10/2026 moved by Councilor Gustin, Seconded by Councilor Spaulding, approved.

Visitors & Communications –

Amber Terway- Thanking the council for approving the Orange St Block party. The event was successful with many in attendance for food, decoration and costume swap. Great way to get to know neighbors. The neighborhood had 400+ trick-or-treaters.

Consent Agenda

Approval of Minutes;

- Regular Meeting of 10/20/2026

Clerk's Office Licenses & Permits

- Veterans Parade Wed. 11/11 at 1030am – Route Barre Aud to Youth Triumph at City Hall Park.

Authorize the City Manager to execute contract(s) (as needed)

- DEW Letter of Intent - The City, through a thorough public process, has selected DEWP as its development partner to construct a housing development on a parcel currently owned by the city

Motion to approve Consent Agenda moved by Councilor Gustin, seconded by Councilor Bergeron, approved.

Approve City Warrants

Approve City Warrants;

- Approve week of 11/11/2026
- Ratify week of 10/29/2026 & 11/4/2026

Motion to approve City Warrants moved by Councilor Bergeron, seconded by Councilor Deering, approved. Councilor Spaulding abstaining.

City Clerk & Treasurer Report –

The 2nd quarter of property taxes are due on Monday, November 16th by 430pm.

Please pay the amount reflected on the 2nd quarter stub of the interim bill.

Now that the voters have finally approved the school budget, we have to wait 30 days for the "reconsideration period", and then the state will set the education homestead tax rate.

It usually takes the Agency of Education several days after the 30-day reconsideration period has run out before they issue the tax rate. we'll be looking at mid-December.

Liquor / Cannabis Control Boards – All applicants have been vetted and approved by required City personnel.

Bernis Dobis LLC and Vermont Essentials LLC

Motion to approve the license and occupancy of Bernis Dobis LLC and Vermont Essentials LLC at 21 Metro Way, Unit 8 pending Vermont Cannabis Control Board approval was moved by Councilor Deering , seconded by Councilor Gustin, approved.

Managers' Report

- The City was awarded $6,000 with matching funds, through a Passive Grant- special barricades and other safety equipment will be purchased.
- Erin Petenko will be leaving VT Digger. Thank you and good luck.
- Phase update on the Wobby Park project, RFP are going out.
- VHP site visit, nothing was found on the site of the future Prospect St Heights.
- A structural engineer will be evaluating the BOR for the future of the facility.
- Pricing on cooling matting for the BOR
- Recreation Dept is working on MOU for recurring larger vendors at the Aud & BOR
- Doing a deep dive into the Capital Improvement Plan.
- Establishing a vendor for Emergency Maintenance Services for quick access in case of an emergency.
- Using VLCT underwriters to overlook insurance and get a better understanding of the coverage
- Union negotiations are continuing
- Aldrich Library was awarded $300,000 through a HUD Grant. This will help fund a new HVAC system

Committee Update;

- Unhoused Committee; has offered training for shelter volunteers. Looking into have lockers available for some.
- Neighborly Barre Committee; Hot Cocoa through the holidays. Creating a candy bank for heavy hit neighborhoods on Halloween.
- Transportation & Public Works; Hill St, Camp St. Berlin St and Prospect St. speed control. Short fall on funding for the Ayers St water main project. Additional funding for Cobble Hill water project. Headworks project to begin November or December.

DRAFT

New Business;
A Request of Holiday Free Parking (Barre Partnership)

There will be designated lots where parking will be free. However, any funds placed in the meter will be donated to a chosen charity organization.

B. Flood Resiliency Update - Procedure for Use of FEMA - Acquired Lots (Zoning & Planning Director Janet Shatney)

With approximately 30+ properties to be owned by the City through FEMA buy-outs. There are specific guidelines for individuals or groups applying for use of FEMA buy-out properties owned by the City of Barre.

Interested persons can begin by consulting the map of FEMA buy-out properties on the City of Barre Planning and Zoning Department website to find potentially available lots and begin talking with the zoning office about possibilities and what is allowed; if the idea is an allowed idea, then the interested party can begin the application process. It is important to note that any project seeking approval on City owned FEMA purchased property must abide by and meet all requirements of the Flood Hazard Ordinance. Any idea or project that does not meet the Flood Hazard Ordinance or the Unified Development Ordinance will not be able to move forward.

Upcoming Business;

Mayor Lauzon; *Update of fund balance. Update on Prospect Heights *Update on DPW garage *Capital Budget updates *City Budget updates *Update on West Patterson St.

Councilor Spaulding will resign mid-December, leading to a Ward caucus in mid-January.

Councilor Gustin; Updated Flood Resiliency Plan is updated.

Round Table

Mayor Lauzon; Show gratitude to a Veteran. Extra Mile Proclamation was dedicated to the gentleman who repaired the BOR ice system.

Councilor Deering; Parks & Rec has a new member

Councilor Hilgartner; A concert at the Hedding Methodist Church to benefit Good Samaritan Haven raised $1,300

Councilor Gustin; attended the training for the warming shelter volunteers very informative

Councilor Bergeron; Attended some BYSA basketball at the Auditorium and the place was full.

Councilor Spaulding; Saw record number of people voting on Nov 3rd. Thank you for passing the BUUSD budget & the CVCC Bond.

Councilor Routhier; Thank you to all the volunteers who assisted with the repairs to the ice rink at the BOR it is

DRAFT

nice to see the BOR is still active.

Executive Session – Personnel, Legal & Real Estate

Joined by City Manager Patrick Cushing

Motion for finding for executive session moved by Councilor Gustin, Seconded by Councilor Spaulding approved

Motion to enter executive session moved by Councilor Gustin, Seconded by Councilor Bergeron, approved

Video paused.

Motion to exit executive session moved by Councilor Bergeron, Seconded by Councilor Deering, approved

Executive session ends.

Motion to adjourn moved by Councilor Deering, seconded by Councilor Gustin, approved

Meeting adjourned at 7:59 pm

Next regular meeting is scheduled for November 17, 2026, at 6pm.

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Cheryl Metivier, City Clerk

DRAFT

The following contract was received from Dubois & King after the agenda had been created and posted.

Please add this to the Consent Agenda as an action item.

Thank you

Patrick

CITY OF BARRE, VERMONT

AGREEMENT FOR CONSULTANT ENGINEERING SERVICES
with
DuBOIS & KING, INC.
For the
Barre Residential Elevation Program

THIS AGREEMENT is made this _____ day of November 2026 by and between the City of Barre, VT, having a mailing address of 6 North Main Street, PO Box 418, Barre, Vermont 05641, hereinafter referred to as the CLIENT, and DuBois & King, Inc., a Vermont corporation with its place of business at 28 North Main Street, Randolph, Vermont, 05060, hereinafter referred to as the CONSULTANT.

The CLIENT wishes to employ the CONSULTANT for the purpose of providing Professional Engineering Services for the Barre Residential Elevation Program;

WHEREAS the CONSULTANT is ready, willing and able to perform the required services;

NOW THEREFORE, in consideration of these premises and the mutual covenants herein set forth, it is agreed by the parties hereto as follows;

1. SCOPE OF WORK

The CONSULTANT shall provide Professional Engineering Services as set forth in the Scope of Work and Fee Estimate, (Attachment A); and the CONSULTANT'S Contract Terms and Conditions (Attachment B), both of which are incorporated herein and made a part of this Agreement.

2. BEGINNING OF WORK AND TERMINATION

This Agreement shall be effective upon execution, and shall be completed by December 31, 2027, unless otherwise amended in writing by the two parties.

3. THE AGREEMENT FEE

A. General. The CLIENT agrees to pay the CONSULTANT and the CONSULTANT agrees to accept as full compensation for the performance of all services and expenses encompassed under this Agreement, the cost to the CONSULTANT in accordance with the Scope of Work and Fee Estimate (Attachment A).

B. Agreement Fee. The total amount to be paid to the CONSULTANT shall be made on a lump-sum basis according to the tables included in Attachment A. The Total Fee shall not exceed One Hundred Fifty Three Thousand Nine Hundred Dollars and No Cents ($153,900.00), unless otherwise amended in writing by the two parties.

4. PAYMENT PROCEDURES

Invoices shall be submitted to:

City of Barre, VT
6 North Main Street, PO Box 418
Barre, VT 05641

The CLIENT agrees to pay the invoices within thirty (30) days of receipt.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year above written.

DuBOIS & KING, INC.
28 NORTH MAIN STREET
P.O. BOX 339
RANDOLPH, VT 05060

By:_____
Charles K. Goodling, P.E.
Title: President

Date:_____

CITY OF BARRE, VT
6 NORTH MAIN STREET
PO BOX 418
BARRE, VT 05641

By:_____
.
Title:_____

Date:_____

431671X
REVISED October 8, 2026

Janet Shatney, Director of Planning
City of Barre
6 North Main Street, PO Box 418
Barre, VT 05641
Via email: PPADirector@barrecity.org

Subject: Proposal for Engineering Services for the Barre Residential Elevation Program

Dear Ms. Shatney and Members of the Selection Committee,

Please find enclosed DuBois & King's revised proposal for civil, structural, mechanical, and electrical design for the Residential Elevation Program in Barre. We have revised our original proposal, dated August 8, 2026 at the request of the City's project manager to include a phased approach to the design to allow for feasibility decision points to be added to the project.

We are excited for the opportunity to work with you to elevate these residences and improve safety for residents during potential future flooding events. Members of our team are familiar with elevating residential buildings to reduce flood risk in accordance with local and National Flood Insurance Program (NFIP) requirements and have provided services on recent projects successfully advanced by the City of Montpelier. From these and other housing design projects, such as the planned Steven's Branch Apartments in Barre and others, we understand the technical and regulatory requirements of similar initiatives to address flooding impacts to Vermont's housing stock.

DuBois & King (D&K) has significant experience working with the City of Barre (City), including Project Manager Brian Lane-Karnas, PE, and Principal Structural Engineer Chris Temple, PE. Brian has 19 years of experience in civil and environmental engineering. Chris has over 35 years of design experience in civil and structural engineering. The project team includes Benjamin Ferland, EI, and Ryan Roberts, PE, who will provide electrical engineering services, and Matthew Healey, PE, who will provide mechanical engineering services.

Our proposal includes brief professional qualifications for these lead staff members. We are interested in working with you and the project stakeholders to advance this project to its successful completion. Should you have any questions, please do not hesitate to contact me at dconger@dubois-king.com or 802.728.7225.

Sincerely,
DuBois & King, Inc.

David Conger

David Conger, PE
Vice President
Director of Site & Land

Project Understanding

D&K understands that the goal of the project is to elevate three existing residential buildings, located at 17 Vine Street, 114 River Street, and 22 Berlin Street so that the portions of the buildings that are susceptible to flood damage are raised above the floodplain elevation at each location with an appropriate factor of safety. The modifications to the buildings will be designed in accordance with local, state, and federal requirements. New foundation systems will be designed for each building, and mechanical and electrical systems vulnerable to flooding will be raised above the floodplain. Access to the elevated buildings will be provided with new stairs to existing doors and porches.

D&K's in-house team will provide the needed civil, structural, mechanical, and electrical design for these projects. We will coordinate these designs internally and provide a convenient point of contact for the architect, project manager, and the City. Our design team is experienced in engineering construction services, including responding to requests for information, submittal and shop drawing review, and periodic construction inspections to review compliance with project documents.

We expect to be able to meet the schedule as outlined in the RFP, assumed to be adjusted for the submission date of this revised proposal, and will assign additional staff to the projects as needed.

As requested, we have structured this proposal into four phases: existing conditions and structural feasibility; schematic design and opinion of probable construction cost; construction documents; and bid assistance and construction administration. We understand that the City will authorize each phase of the project separately.

D&K's Scope of Work by phase, combined discipline fees per building, and qualifications follow.

Phase 1 Scope of Work: Existing Conditions and Structural Feasibility

A. Topographic Survey and Building Scanning

1. Complete limited topographic survey of the three project sites. Topographic survey will be limited to areas around the building where access, utilities, or existing site development may be affected. Underground utility locations will be shown approximately from surface evidence. Existing basement and first-floor elevations will be surveyed.
2. Perform 3D scanning of the interior (basement and first floor only) and exterior of each building. Deliverables from scanning will include online access to the 3D model to view existing conditions and to make measurements from the model and AutoCAD and Revit floor plans for the basement and first floor of each building.

B. Civil Feasibility

1. Determine base flood elevations and design flood elevations for each building from the Flood Insurance Study for Washington County published by FEMA.
2. Review civil feasibility for elevation projects such as site access and area for construction, approximate property lines, and fluvial erosion hazards. Provide text and figures as needed to be incorporated into structural feasibility report.

C. Structural Feasibility

1. Conduct one site visit to each building to determine the existing upper framing load paths to the foundation. Access holes will need to be provided by a contractor that is paid for by the Owner. Access holes will be used to determine framing sizes and direction.
2. Analyze the existing first-floor framing and determine the extent of first-floor reinforcing and modifications that may be necessary as part of elevating the building.
3. Provide an inspection report indicating the feasibility of lifting the building. Upper floor and roof feasibility will be determined based upon qualitative review and limited quantitative review of exposed members.

Phase 2 Scope of Work: Schematic Design and Opinion of Probable Construction Cost

A. Civil Schematic Design

1. Schematic design of changes to each site necessary to accommodate access to the elevated buildings and replace existing site items disturbed by construction. This is expected to include grading, coordination of new stairways to each building, and minor site changes needed to accommodate new access at a schematic design level. If relocation of other site elements (driveways, walkways, etc.) is needed, the design will be for in-kind replacement.
2. Assist the project team with compliance with relevant City and NFIP requirements.
3. Attend up to two design review meetings with the architect to coordinate the design.

B. Structural Schematic Design

1. Provide schematic structural engineering services for the design of new foundations to raise the above-mentioned residential buildings above the design flood elevation. The new foundations will be designed to meet National Flood Insurance Program (NFIP) standards.
2. Schematic design of full foundation walls with steel framing to support existing framing lines as needed.
3. Schematic design of first-floor reinforcing, or modifications to the existing first-floor framing that may be necessary as part of elevating the building.
4. Schematic design of the deck/porch framing and foundations.
5. Attend up to two design review meetings with the architect to coordinate the design.

C. MEP Schematic Design

1. Attend one meeting with owners on site to review existing conditions; discuss the property; review the preliminary layouts, Owner's Project Requirements (OPR), and basis of design and confirm the project scope.
2. Attend up to two additional meetings with the architect to coordinate work.
3. Assess conceptual design alternatives.
4. Provide schematic design level MEP performance specifications.

D. Cost Estimating

1. Provide one estimate of civil, structural, and MEP construction costs for each site when designs are developed to a schematic design level.

Phase 3 Scope of Work: Construction Documents

A. Civil Construction Documents

1. Develop schematic site plans to a construction documents level, including typical information and details needed to grade the site and site changes needed to accommodate new access
2. Site construction specifications will be included on the plans.
3. Attend up to two design review meetings with the architect to coordinate the design.

B. Regulatory Assistance

1. Provide narrative describing compliance with City of Barre Flood Hazard Area Regulations and NFIP requirements for inclusion in permit applications prepared by others.
2. Review jurisdictional triggers for other state permits and confirm whether state permits are required.

C. Structural Construction Documents

1. Develop schematic structural plans to a construction documents level, including typical information and details needed to construct foundation walls with steel framing to support existing framing lines as needed and deck/porch framing and foundations.
2. Provide a Revit model of the foundation with typical details and on-plan specifications in the form of general notes.
3. Attend up to two design review meetings with the architect to coordinate the design.

D. MEP Construction Documents

1. Assess Architectural plans for MEP spatial requirements/coordination.
2. Provide MEP Performance Specifications for bidding purposes for design/build contractors.
3. Attend up to two design review meetings with the architect to coordinate the design.

Phase 4 Scope of Work: Bid Assistance and Construction Administration

A. All Disciplines

1. Assist in resolving discipline-specific issues and prepare addenda as required during Bidding.
2. Answer questions from the contractors concerning the project during the course of construction.
3. Make a timely review of shop drawings and other submittals of the contractors for general conformance with their respective scopes of work.
4. Make the following site visits to observe the progress and quality of the construction work and to determine if the work is in general conformance with the requirements of the project specification.
    a. Civil: up to four total site visits across all three sites.
    b. Structural: up to four site visits to each building
    c. MEP: One site visit across all three sites.
5. Prepare reports of the observations made during the site visits.
6. Perform post-construction elevation survey and produce a FEMA Elevation Certificate for each building.

Assumptions and Exclusions

This proposal is based on the following assumptions and excluded services.

1. Property research, boundary surveys, and confirmation of existing property boundary locations are excluded.
2. Underground utility locating is excluded.
3. Scans will not include enclosed areas, such as attics, closets, or others.
4. Water and sewer service pipes will not be relocated.
5. Design for owner requests beyond what is necessary to elevate the structures is excluded.
6. Landscaping and site lighting design are excluded.
7. Preparation of state permit applications is excluded.
8. Permit fees will be paid by the Owner.
9. Services related to urban or contaminated soils are excluded.
10. Geotechnical analysis or borings are excluded.
11. Cost estimating after the schematic design level will be performed by the general contractor for the project.
12. Construction layout, record drawings, or post-construction survey other than for the Elevation Certificate are excluded.
13. Deliverables will be provided in electronic format.
14. Complete structural analysis of upper floor and roof framing of the existing buildings is excluded.
15. Design of shoring is excluded (Shoring design is expected to be completed by the shoring contractor. Review of shoring plans is included.)
16. Design of stairs is excluded.
17. Design of architectural metalwork or architectural finishes is excluded.
18. Design of fire-rated enclosures is excluded.
19. Design of alternative structural systems is excluded.
20. Special inspection services will be provided by the Owner.
21. Redesign is excluded.
22. Site visits over the specified number are excluded.
23. Changes due to existing conditions uncovered during construction are excluded.
24. Design of reinforcements to the existing structure above the first floor is excluded.
25. Design of framing and foundations to outbuildings located at each site is excluded.
26. Cutting or restoring access holes to view existing framing is excluded.
27. MEP drawings for Schematic Design, Design Development, and Construction Documents are excluded.
28. Load calculations to size MEP equipment that is being replaced are excluded (this work can be completed as an additional service).
29. Design to remedy any items that are currently not up to code that do not have direct impact on the relocation of equipment is excluded.

Combined Fee

For the scope of services described in this proposal, DuBois & King will be compensated on a lump-sum basis according to the tables on the following page. A current rate schedule is attached.

17 Vine Street			
Phase	Fee by Discipline		
	Civil	Structural	MEP
Phase 1: Existing Conditions and Structural Feasibility	$5,000	$3,400	–
Phase 2: Schematic Design and OPCC	$5,500	$8,000	$4,500
Phase 3:Construction Documents	$5,700	$3,100	$1,000
Phase 4: Bid Assistance and Construction Administration	$4,300	$6,500	$1,250
Direct Expenses	$100	$100	$100
Subtotal by discipline	$20,600	$21,100	$6,850
Total	**$48,550**		

114 River Street			
Phase	Fee by Discipline		
	Civil	Structural	MEP
Phase 1: Existing Conditions and Structural Feasibility	$5,000	$4,400	–
Phase 2: Schematic Design and OPCC	$5,500	$10,000	$5,750
Phase 3:Construction Documents	$6,700	$4,100	$1,250
Phase 4: Bid Assistance and Construction Administration	$4,300	$7,500	$1,500
Direct Expenses	$100	$100	$100
Subtotal by discipline	$21,600	$26,100	$8,600
Total	**$56,300**		

22 Berlin Street			
Phase	Fee by Discipline		
	Civil	Structural	MEP
Phase 1: Existing Conditions and Structural Feasibility	$5,000	$3,400	–
Phase 2: Schematic Design and OPCC	$5,500	$8,000	$4,500
Phase 3:Construction Documents	$6,200	$3,100	$1,000
Phase 4: Bid Assistance and Construction Administration	$4,300	$6,500	$1,250
Direct Expenses	$100	$100	$100
Subtotal by discipline	$21,100	$21,100	$6,850
Total	**$49,050**		

Project Team

Brian Lane-Karnas, PE, Project Manager, has 19 years of experience in civil and environmental engineering, including site development; hydrology and hydraulics; contaminated site remediation; stormwater engineering; utility engineering; environmental, municipal, and land use permitting; GIS mapping; and surveying. Brian recently provided civil engineering services, including determining flood elevations and existing floor elevations, review for compliance with local floodplain regulations and FEMA NFIP requirements, site modifications for new accesses, and post construction elevation survey for the Residential Structural Elevations project in Montpelier. Brian also has experience working directly with the City of Barre on the Barre City DPW Building Study and Renovation and Barre City TIF Improvements.

Christopher Temple, PE, Principal Structural Engineer, has more than 35 years of design experience in civil and structural engineering, including permitting; site and utility engineering; wood, timber, steel, concrete, and plastics structural engineering; failure investigation; and foundation engineering. Chris's design experience includes three years of high-rise construction and two years of house construction. He recently provided structural engineering services, including review of existing structural systems, new concrete foundations designed to resist flotation and flood forces, and design of framing for new wooden accesses to raised building entrances for the Residential Structural Elevations project in Montpelier.

Kenneth Bushey, Senior Structural Technician, has more than 18 years of design experience in structural engineering, including wood, timber, structural steel, cold-formed steel, and concrete structures, and foundation engineering. Ken interned with the State of Vermont, Department of Buildings and General Services, and gathered information on existing buildings to complete the State of Vermont space book. He recently supported structural engineering services, including review of existing structural systems, new concrete foundations designed to resist flotation and flood forces, and design of framing for new wooden accesses to raised building entrances for the Residential Structural Elevations project in Montpelier.

Timothy Dall, PE, SE, LEED AP, Structural QA/QC, is a licensed professional engineer with 29 years of experience as a structural engineer. He leads the DuBois & King Structures Division. Tim's experience includes design and investigation of various building materials, including steel, concrete, precast concrete plank, masonry, and timber. His project experience includes new building construction, retrofit of existing buildings, pedestrian bridges, and other structures of various materials and degrees of complexity. He is responsible for project management, structural design, and production of contract documents using CADD and Building Information Modeling (BIM) platforms.

David Conger, PE, Civil QA/QC, has 34 years of experience as a Civil Engineer and Project Manager for municipal, state, federal, and private clients. As the Director of D&K's Site and Land Division, David's experience includes management of multidisciplinary design teams for significant term contracts and large-scale projects. His technical expertise includes stormwater utility, design, MS4 permits, an understanding of Total Maximum Daily Loads, and other engineering functions specific to the design of alternatives for stormwater management, drainage, and water quality systems. David is thoroughly familiar with the FEMA HMGP program, USACE standards, environmental permitting, and NPDES stormwater program compliance.

Benjamin Ferland, EI, Electrical Project Engineer, is an electrical engineer with seven years of experience providing arc flash and short circuit analyses, electrical system and equipment assessments, field surveys, and designs of electrical systems for a variety of applications. Ben frequently uses Revit and AutoCAD software for multi-family residential, healthcare, educational, and industrial projects. These projects have included hotels, high-rise apartment buildings, schools, and manufacturing facilities.

Ryan Roberts, PE, Electrical Project Engineer, is the Electrical Department Manager and an electrical engineer with eleven years of experience. He manages cost estimating, scheduling, client and community communication, and quality assurance. His experience includes arc flash and short circuit analysis, electrical system and equipment assessments, field surveys, and design of electrical systems for all types of applications. He frequently utilizes Revit and AutoCAD software for housing, healthcare, educational, and industrial projects.

Matthew Healey, PE, Senior Mechanical Engineer, is a senior mechanical engineer and project manager with 13 years of HVAC and plumbing design experience for institutional, housing, healthcare, and educational facilities. He has a strong interest in sustainable design and enjoys focusing on innovative HVAC and plumbing techniques. Matt is proficient in AutoCAD, Revit, Bluebeam Revu, Trane Trace 700, Microsoft Office, and COMcheck.

Chad Russo, Survey Party Chief, has 18 years of topographic and boundary surveying experience, including construction layouts, level loops, three-wire leveling, route surveying, laser scanning, geodesy, and deed research. Chad has experience working with GPS, GIS, and CADD.

Volunteer Application Form

Full Name Judie M. Copping **Preferred Pronouns** she/her

Home address 5 Foss Street **Barre City Resident?** yes

E-mail Address copps@aol.com

Cell/Home Phone Number 802-476-8990

Position(s) you are applying for?

1. Parks + Recreation Committee
2.
3.

Have you attended a meeting of the public bodies you are applying for? yes

Please describe why you are interested in the positions you are applying for. Include any special skills or qualifications that may be beneficial for the position.

Barre City / North End resident almost all my life. Want to help get the word out about what's going on in Barre regarding recreation. Spent my youth summers going to Vine Street playground - want to see kids outside, enjoying what we have. 2 adult children with families - 11 Grandchildren

By signing below you acknowledge that all information provided is accurate and complete to the best of your ability, and you understand the City Council has the authority to remove members appointed to any City-created public bodies in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application

Judie M. Copping 10/10/2024

Sign here (or type your name for an electronic submission) **Date**

For City Manager's Office Use Only

Appointed?

Term of Appointment: From To

FY 2028 Prospective Budget Development Timeline

Date	Milestone	Purpose/Outcome
December 2026	Community Budget Survey (Optional)	Gather resident priorities and feedback to inform budget development.
January 4-5, 2027	Budget Congress	Administration/Department Heads establish budget assumptions, priorities, capital needs, and fiscal targets.
January 19, 2027	Budget Framework Discussion with Council	High-level budget presentation covering revenues, expenditures, tax impacts, strategic priorities, and financial outlook. Ideally Materials would be provided in shortly after January 5th.
February 2, 2027	Public Safety Budget Review	Opportunity for council to ask questions Police and Fire Department operating and capital budget requests.
February 16, 2027	Public Works Budget Review	Opportunity for council to ask questions of Department of Public Works operating, infrastructure, fleet, and capital budget requests.
March 2, 2027	Community Services Budget Review	Opportunity for council to ask questions of Facilities, Recreation, and Planning, Permitting & Assessment (PPA/Zoning) budgets and related initiatives.
March 16, 2027	Reserved Budget Session (If Needed)	Additional workshop to address outstanding issues, budget balancing measures, or departmental follow-up requests. (If Needed)
April 11, 2027	Proposed Budget Publication Deadline	Final proposed budget will be posted and made available to the public in accordance with statutory requirements by this date.
May 11, 2027	Town Meeting / Budget Adoption	Voter consideration and approval of the proposed municipal budget.

FY27 YTD General Fund Executive Summary

Overall position/Executive Summary

Operating spending is broadly near schedule after adjusting for debt principal posted early. The reported YTD gap is driven partly by revenue timing, but several concentrated risks could materially exceed the planned $255,000 use of fund balance. Ambulance performance, facility maintenance, fuel prices, reduced Civic Center revenue, and uncertain reimbursements create a preliminary operating downside of $400,000–$600,000. In addition, two apparently unbudgeted DPW interfund principal installments total $228,000 were identified.

Mitigation actions will include continued pursuit of reimbursements and other offsets, possible amendments to the DPW repayment schedule, vacancy savings, realized delinquent-tax collections, departmental underspending, and the appropriate use of eligible CIP funding.

Current risk outlook

- Preliminary operating downside may be $400,000–$600,000 due to below stated Principle Risks.
- Additional potential financial pressure of $218,000 exists due to two omitted DPW interfund principal installments, which do not appear to have been budgeted in FY26 and FY27 fiscal years.

Principal risks

- **Ambulance**: collections are substantially behind budget while overtime, medical supplies, and oxygen are ahead.
- **Maintenance**: B.O.R., Public Safety, Hope Cemetery, the pool, the Auditorium Annex, and streetlights are near or above budgetary limits.
- **Fuel**: heating oil, propane, and diesel are exposed to elevated prices due to geo-political pressures.
- **Revenue**: Civic Center closures related to capital improvements will reduce rental income.
- **Public Outreach**: Homeless Liaison reimbursement remains in process.
- **DPW Interfund Note**: As stated above, no principal appropriation is visible. Two $114,000 installments may require payment by the end of FY27, unless loan agreement is amended moving the timeline.

Potential offsets

- The School Resource Officer and other vacancy should produce net savings in their related line items.
- Delinquent-tax collections, reimbursements, and departmental underspending may reduce the downside.
- Qualifying major repairs may be moved to a funded CIP project, however routine maintenance should not be shifted simply to relieve the General Fund pressures.

Account	Adjusted Budget	Actual	Actual % of Budget
001-4005-405 GENERAL TAX REVENUE			
001-4005-405.4002 DELINQUENT TAXES	0.00	666,094.61	100.00%
001-4005-405.4005 GENERAL TAXES	11,300,881.00	3,778,824.84	33.44%
001-4005-405.4009 VOTER APPROVED ASSISTANCE	131,200.00	0.00	0.00%
Total GENERAL TAX REVENUE	**11,432,081.00**	**4,444,919.45**	**38.88%**
001-4010-410 BUSINESS LICENSES			
001-4010-410.4010 LIQUOR LICENSES	3,000.00	415.00	13.83%
001-4010-410.4011 MISCELLANEOUS LICENSES	800.00	55.00	6.88%
001-4010-410.4012 RESTAURANT LICENSES	0.00	10.00	100.00%
001-4010-410.4014 VEHICLE FOR HIRE LIC	200.00	0.00	0.00%
001-4010-410.4016 TRUCKING, RUBBISH & WASTE	6,000.00	0.00	0.00%
001-4010-410.4017 ENTERTAINMENT	3,000.00	265.00	8.83%
001-4010-410.4019 CANNABIS LICENSES	400.00	0.00	0.00%
Total BUSINESS LICENSES	**13,400.00**	**745.00**	**5.56%**
001-4015-430 PAYMENT IN LIEU OF TAXES			
001-4015-430.4029 CAPSTONE PILOT	27,460.00	6,795.47	24.75%
001-4015-430.4030 Downstreet PILOT	35,000.00	17,500.00	50.00%
001-4015-430.4031 BARRE HOUSING PILOT	58,000.00	20,000.00	34.48%
001-4015-430.4032 STATE OF VT PILOT	300,000.00	0.00	0.00%
Total PAYMENT IN LIEU OF TAXES	**420,460.00**	**44,295.47**	**10.54%**
001-4020-420 ANIMAL CONTROL			
Total ANIMAL CONTROL	**0.00**	**0.00**	**0.00%**
001-4030-430 FEES			
001-4030-430.4020 ANIMAL CONTROL LICENSES	5,800.00	452.00	7.79%
001-4030-430.4027 ACT 68 ADMIN REVENUE	15,500.00	0.00	0.00%
001-4030-430.4033 BLDG & ZONING FEES	46,125.00	15,434.66	33.46%
001-4030-430.4034 VEHICLE REGISTRATION	200.00	48.00	24.00%
001-4030-430.4035 DEL TAX COLLECTOR FEES	55,000.00	19,025.26	34.59%
001-4030-430.4036 METERS REVENUE	100,000.00	64,570.29	64.57%
001-4030-430.4037 GREEN MTN PASSPORTS	50.00	30.00	60.00%
001-4030-430.4038 PARKING PERMITS	82,000.00	4,324.80	5.27%
001-4030-430.4039 MARRIAGE LICENSES	850.00	375.00	44.12%
001-4030-430.4040 MISCELLANEOUS INCOME	800.00	-2,908.61	-363.58%
001-4030-430.4041 POLICE DEPT FEES	5,000.00	1,740.00	34.80%
001-4030-430.4042 RECORDING FEES	90,000.00	34,595.96	38.44%
001-4030-430.4043 RECREATION FEES	10,000.00	3,021.55	30.22%
001-4030-430.4044 SWIMMING POOL FEES	19,000.00	24,066.93	126.67%
001-4030-430.4046 VAULT FEES	1,000.00	150.50	15.05%
001-4030-430.4049 FIRE ALARM MAINT FEES	14,525.00	-0.50	0.00%
001-4030-430.4051 RENTAL PROP REGISTRATION	149,000.00	4,590.00	3.08%
001-4030-430.4052 DELINQ RENTAL PERMITS	500.00	6,320.05	1,264.01%
001-4030-430.4055 BURN PERMITS	4,000.00	870.00	21.75%

Account	Adjusted Budget	Actual	Actual % of Budget
001-4030-430.4057 FD PUBLIC REPORT FEE	100.00	0.00	0.00%
001-4030-430.4059 TIME OF SALE INSPECTION F	1,250.00	0.00	0.00%
001-4030-430.4060 VACANT BLDG REGISTRATION	5,000.00	10,700.00	214.00%
001-4030-430.4061 EXCAVATION PERMITS DPW	10,000.00	500.00	5.00%
001-4030-430.4062 STORM WATER CONNECT FEE	1,000.00	0.00	0.00%
001-4030-430.4063 OVERWEIGHT PERMIT	600.00	0.00	0.00%
Total FEES	**617,300.00**	**187,905.89**	**30.44%**
001-4060-460 FINES & PENALTIES			
001-4060-460.4061 CITY ORDINANCE VIOLATIONS	6,000.00	0.00	0.00%
001-4060-460.4062 DEL MAR INT-PENALTY	2,000.00	803.65	40.18%
001-4060-460.4063 DELINQUENT TAX INTEREST	40,000.00	28,681.53	71.70%
001-4060-460.4064 TRAFFIC COURT	10,000.00	0.00	0.00%
001-4060-460.4066 PARKING TICKETS	25,000.00	10,378.00	41.51%
Total FINES & PENALTIES	**83,000.00**	**39,863.18**	**48.03%**
001-4070-470 FEDERAL & STATE AID			
001-4070-470.4067 STATE BUDGET ADJ ACT	20,000.00	0.00	0.00%
001-4070-470.4073 TRANS FROM OPIOID FUND	10,000.00	0.00	0.00%
001-4070-470.4074 HIGHWAY AID	155,000.00	45,688.90	29.48%
001-4070-470.4076 SOV Stabilization Grant	15,000.00	0.00	0.00%
001-4070-470.4077 State Homeless Liason	100,000.00	0.00	0.00%
001-4070-470.4096 POLICE GRANTS	3,000.00	0.00	0.00%
001-4070-470.4101 POLICE-STATE SIU WASH CTY	60,000.00	0.00	0.00%
Total FEDERAL & STATE AID	**363,000.00**	**45,688.90**	**12.59%**
001-4090-490 RENTS & LEASES			
001-4090-490.4087 BOR TURF RENTALS	12,513.00	4,049.03	32.36%
001-4090-490.4090 AUDITORIUM RENTS/LEASES	72,850.00	-105.00	-0.14%
001-4090-490.4094 ALUMNI HALL RENTS/LEASES	9,750.00	7,885.00	80.87%
001-4090-490.4095 BOR RENTS/LEASES	130,143.00	1,000.00	0.77%
001-4090-490.4096 CUSTODIAL FEES/RENT/LEASE	13,340.00	119.20	0.89%
001-4090-490.4098 MISC RENTS/LEASES	0.00	685.00	100.00%
Total RENTS & LEASES	**238,596.00**	**13,633.23**	**5.71%**
001-4100-500 CHARGES FOR SERVICES			
001-4100-500.4100 AMBULANCE INCOME	800,000.00	90,389.00	11.30%
001-4100-500.4101 ENTERPRISE FUND	1,145,018.00	0.00	0.00%
001-4100-500.4105 DISPATCH SERVICES	77,778.00	47,395.71	60.94%
001-4100-500.4106 SCHOOL RESOURCE OFFICERS	94,625.00	0.00	0.00%
001-4100-500.4108 POLICE OUTSIDE DETAIL	21,250.00	1,300.00	6.12%
001-4100-500.4109 FIRE OUTSIDE DETAIL	8,500.00	0.00	0.00%
Total CHARGES FOR SERVICES	**2,147,171.00**	**139,084.71**	**6.48%**
001-4100-505 CEMETERY REVENUE			

Account	Adjusted Budget	Actual	Actual % of Budget
001-4100-505.0402 RENTS	6,084.00	1,659.30	27.27%
001-4100-505.0409 FLOWER TRUST FUND TRANSFE	500.00	0.00	0.00%
001-4100-505.0410 TRUST FUND INTEREST	25,000.00	0.00	0.00%
001-4100-505.0411 ENTOMBMENTS	5,000.00	875.00	17.50%
001-4100-505.0412 FOUNDATIONS	10,545.00	10,465.00	99.24%
001-4100-505.0413 INTERMENTS	83,525.00	37,775.00	45.23%
001-4100-505.0415 MARKERS/POST	2,500.00	1,250.00	50.00%
001-4100-505.0416 TENT SETUPS	300.00	0.00	0.00%
001-4100-505.0417 LOT SALES	25,000.00	17,952.10	71.81%
001-4100-505.0418 TOURS/DVD SALES	1,500.00	0.00	0.00%
001-4100-505.0419 CEMETERY MAUSOLEUM FUND	1,500.00	0.00	0.00%
001-4100-505.0420 COZZI TRUST FUND INTEREST	135,000.00	0.00	0.00%
Total CEMETERY REVENUE	**296,454.00**	**69,976.40**	**23.60%**
001-4110-510 MISCELLANEOUS REVENUE			
001-4110-510.4111 INTEREST INCOME	65,000.00	15,213.57	23.41%
001-4110-510.4114 TRANS FROM STS RECON APPR	46,908.00	0.00	0.00%
001-4110-510.4119 INSURANCE REIMBURSEMENT	0.00	4,709.62	100.00%
001-4110-510.4500 SEMPREBON ANNUITY	62,400.00	0.00	0.00%
001-4110-510.4501 BRUSA TRUST TRANSFER	10,000.00	0.00	0.00%
Total MISCELLANEOUS REVENUE	**184,308.00**	**19,923.19**	**10.81%**
Total Revenues	**15,795,770.00**	**5,006,035.42**	**31.69%**
001-5010 ADMIN & GENERAL			
001-5010-100.0110 PERSONNEL SERVICES	8,000.00	1,250.00	15.63%
001-5010-110.0150 FICA	638.00	99.79	15.64%
001-5010-120.0171 PROFESSIONAL SERVICES	0.00	185.00	100.00%
001-5010-130.0184 CITY COUNCIL'S EXPENSES	11,000.00	2,946.81	26.79%
001-5010-200.0214 TELEPHONE & INTERNET FEES	94,725.00	27,661.36	29.20%
001-5010-210.0312 OFFICE MACHINES MAINT	12,470.00	4,863.51	39.00%
001-5010-220.0409 SINGLE AUDIT FEE ALLOWANC	10,000.00	0.00	0.00%
001-5010-220.0410 ANNUAL AUDIT	35,776.00	29,903.00	83.58%
001-5010-220.0411 CITY REPORT	5,000.00	0.00	0.00%
001-5010-220.0413 DUES/MEMBERSHIP FEES	24,396.00	15,961.00	65.42%
001-5010-220.0414 HOLIDAY OBSERVANCE	2,000.00	0.00	0.00%
001-5010-220.0416 POSTAGE METER CONTRACT	2,853.00	942.84	33.05%
001-5010-230.0510 ADVERTISING/PRINTING	20,000.00	8,928.48	44.64%
001-5010-350.1053 OFFICE SUPPLIES	12,227.00	1,882.46	15.40%
001-5010-360.1163 POSTAGE FOR METER	22,000.00	5,282.67	24.01%
001-5010-360.1170 EMAIL LICENSES	10,500.00	10,135.20	96.53%
001-5010-360.1171 SOFTWARE/CITY HALL	36,300.00	18,850.77	51.93%
001-5010-360.1172 CH PRINTERS EXPENSE	6,025.00	721.71	11.98%
001-5010-360.1174 INTERPRETIVE SERVICES ALL	1,000.00	0.00	0.00%
001-5010-360.1175 COMMUNICATIONS PGRM	4,120.00	4,623.00	112.21%
001-5010-440.1240 COMPUTER REPLACEMENT PROG	10,000.00	211.86	2.12%

Account	Adjusted Budget	Actual	Actual % of Budget
Total ADMIN & GENERAL	**329,030.00**	**134,449.46**	**40.86%**
001-5020 ASSESSOR			
001-5020-100.0110 PERSONNEL SERVICES	58,422.00	20,641.89	35.33%
001-5020-100.0112 OVERTIME	1,500.00	0.00	0.00%
001-5020-110.0150 FICA	4,782.00	1,564.99	32.73%
001-5020-130.0180 TRAINING/DEVELOPMENT	250.00	50.00	20.00%
001-5020-210.0311 EQUIP PURCH & SW LICENSES	12,300.00	10,981.35	89.28%
001-5020-340.0944 GLASSES	200.00	565.00	282.50%
001-5020-440.1241 CONTRACT SERVICES	110,250.00	48,612.50	44.09%
Total ASSESSOR	**187,704.00**	**82,415.73**	**43.91%**
001-5030 LEGAL EXPENSES			
001-5030-120.0170 PROF SERVICES - CITY ATT	35,000.00	3,550.03	10.14%
001-5030-120.0173 PROF SERVICES - LABOR	7,500.00	1,800.00	24.00%
001-5030-230.0517 CONTRACT NEGOTIATIONS	15,000.00	10,990.88	73.27%
Total LEGAL EXPENSES	**57,500.00**	**16,340.91**	**28.42%**
001-5040 CITY MANAGER			
001-5040-100.0110 PERSONNEL SERVICES	329,501.00	92,849.52	28.18%
001-5040-110.0150 FICA	26,294.00	6,950.22	26.43%
001-5040-110.0151 IT SUPPORT CONTRACT	1,000.00	997.50	99.75%
001-5040-110.0152 WEB SITE VENDOR MAINT ALL	2,100.00	-1.00	-0.05%
001-5040-110.0153 NETWORK HW/SW EXPENSES	740.00	390.60	52.78%
001-5040-110.0154 IT EXPENSES	14,800.00	8,771.10	59.26%
001-5040-130.0181 CONSULTANT FEES	90,000.00	0.00	0.00%
001-5040-130.0182 TRAINING/DEVELOPMENT	500.00	358.00	71.60%
001-5040-130.0184 MANAGER'S EXPENSES	1,000.00	844.03	84.40%
001-5040-130.0185 SECURE SHRED	1,250.00	429.00	34.32%
001-5040-220.0413 DUES/MEMBERSHIP FEES	550.00	0.00	0.00%
001-5040-340.0944 GLASSES	570.00	0.00	0.00%
Total CITY MANAGER	**468,305.00**	**111,588.97**	**23.83%**
001-5050 FINANCE			
001-5050-100.0110 PERSONNEL SERVICES	345,232.00	129,766.19	37.59%
001-5050-100.0120 Overtime	0.00	43.77	100.00%
001-5050-110.0150 FICA	27,549.00	9,800.83	35.58%
001-5050-130.0180 TRAINING/DEVELOPMENT	500.00	298.00	59.60%
001-5050-130.0182 TRAVEL/MEALS	100.00	0.00	0.00%
001-5050-210.0311 EQUIP PURCHASE CONTRACTS	6,148.00	4,988.00	81.13%
001-5050-340.0944 GLASSES	565.00	0.00	0.00%
001-5050-350.1052 COMPUTER FORMS	500.00	283.84	56.77%
001-5050-350.1053 OFFICE SUPPLIES	0.00	662.86	100.00%
001-5050-440.1241 ANNUAL DISASTER RECOVERY	675.00	0.00	0.00%
Total FINANCE	**381,269.00**	**145,843.49**	**38.25%**

Account	Adjusted Budget	Actual	Actual % of Budget
001-5060 ELECTIONS			
001-5060-100.0110 PERSONNEL SERVICES	8,000.00	375.01	4.69%
001-5060-360.1165 PROGRAM MATERIALS	6,000.00	-672.41	-11.21%
001-5060-360.1170 BCA EXPENSES	500.00	0.00	0.00%
Total ELECTIONS	**14,500.00**	**-297.40**	**-2.05%**
001-5070 CLERKS OFFICE			
001-5070-100.0110 PERSONNEL SERVICES	257,670.00	87,295.81	33.88%
001-5070-110.0150 FICA	20,562.00	6,462.76	31.43%
001-5070-130.0180 TRAINING/DEVELOPMENT	750.00	0.00	0.00%
001-5070-130.0182 TRAVEL/MEALS	250.00	0.00	0.00%
001-5070-210.0312 OFFICE MACHINES MAINT	2,000.00	439.99	22.00%
001-5070-220.0417 RECORDING OF RECORDS	13,500.00	1,827.00	13.53%
001-5070-230.0511 CREDIT CARD EXPENSES	0.00	-2,267.44	100.00%
001-5070-340.0944 GLASSES	753.00	0.00	0.00%
001-5070-360.1165 PROGRAM MATERIALS	3,800.00	3,993.00	105.08%
Total CLERKS OFFICE	**299,285.00**	**97,751.12**	**32.66%**
001-6020 ANIMAL CONTROL			
001-6020-120.0173 PROF SERVICES/FEES	1,500.00	525.00	35.00%
001-6020-220.0415 HUMANE SOCIETY FEES	2,000.00	0.00	0.00%
Total ANIMAL CONTROL	**3,500.00**	**525.00**	**15.00%**
001-6040 FIRE DEPT			
001-6040-100.0110 PERSONNEL SERVICES	1,855,395.00	539,885.04	29.10%
001-6040-100.0120 Holiday O/T	47,935.00	11,162.52	23.29%
001-6040-100.0121 EMBEDDED O/T	99,175.00	33,067.32	33.34%
001-6040-100.0122 AMB COVERAGE O/T-FT	77,335.00	42,230.36	54.61%
001-6040-100.0123 FIRE COVERAGE O/T-FT	36,325.00	13,702.55	37.72%
001-6040-100.0125 TRAINING P/R-FT	25,000.00	3,772.76	15.09%
001-6040-100.0126 TRAINING P/T	1,200.00	500.00	41.67%
001-6040-100.0128 AMB COVERAGE P/T	20,000.00	0.00	0.00%
001-6040-100.0129 FIRE COVERAGE P/T	500.00	0.00	0.00%
001-6040-110.0150 FICA	172,597.00	49,349.62	28.59%
001-6040-120.0171 CONSULTANT FEES	3,750.00	0.00	0.00%
001-6040-120.0173 AMBULANCE REV TAX	26,402.00	0.00	0.00%
001-6040-130.0180 TRAINING/DEVELOPMENT	11,850.00	2,920.38	24.64%
001-6040-130.0181 EMGT TRAIN/DEV	5,300.00	1,694.00	31.96%
001-6040-130.0182 TRAVEL & MEALS	700.00	0.00	0.00%
001-6040-130.0184 PARAMEDIC TRAINING	15,000.00	0.00	0.00%
001-6040-220.0413 DUES/MEMBERSHIP FEES	1,500.00	550.00	36.67%
001-6040-220.0414 FIRE RADIO SYSTEM UPGRADE	4,000.00	6,413.16	160.33%
001-6040-230.0511 PHYSICALS	4,000.00	0.00	0.00%
001-6040-310.0612 BREATHING APPARATUS	3,000.00	771.15	25.71%
001-6040-310.0613 FIRE HOSE	2,500.00	0.00	0.00%
001-6040-310.0616 RADIOS/PAGERS	2,500.00	1,947.50	77.90%

Account	Adjusted Budget	Actual	Actual % of Budget
001-6040-320.0720 CAR/TRUCK MAINT	33,000.00	10,951.35	33.19%
001-6040-320.0724 RADIO MAINT	3,000.00	0.00	0.00%
001-6040-320.0726 MAINT FIRE ALARM/NEW BOX	4,000.00	163.75	4.09%
001-6040-330.0834 FUEL OIL-GENERATORS	200.00	47.46	23.73%
001-6040-330.0835 VEHICLE FUEL	21,000.00	6,168.96	29.38%
001-6040-340.0940 CLOTHING	17,500.00	1,582.19	9.04%
001-6040-340.0941 EQUIPMENT - SAFETY	3,200.00	1,096.76	34.27%
001-6040-340.0943 FOOTWARE	4,000.00	658.43	16.46%
001-6040-340.0944 GLASSES	2,972.00	500.00	16.82%
001-6040-340.0947 BLDG APPLIANCES UPDATES	750.00	48.30	6.44%
001-6040-340.0948 AMBULANCE BILL MAILERS	6,000.00	0.00	0.00%
001-6040-340.0949 AMB CONTRACT BILLING	0.00	23,728.55	100.00%
001-6040-350.1054 MEDICAL SUPPLIES	30,000.00	22,059.12	73.53%
001-6040-350.1055 OXYGEN	3,000.00	2,262.05	75.40%
001-6040-350.1056 TRAINING SUPPLIES	750.00	60.14	8.02%
001-6040-350.1057 Equipment- Tools	0.00	2,214.59	100.00%
001-6040-350.1058 DEFIB/PREVENTIVE MAINT	15,000.00	8,583.31	57.22%
001-6040-360.1165 FIRE PREVENTION PROG MAT	250.00	0.00	0.00%
001-6040-440.1240 COMP SOFTWARE/OFF EQUIP	26,000.00	11,603.71	44.63%
Total FIRE DEPT	**2,586,586.00**	**799,695.03**	**30.92%**
001-6043 CITY HALL MAINTENANCE			
001-6043-100.0110 PERSONNEL SERVICES	51,324.00	3,845.34	7.49%
001-6043-110.0150 FICA	4,096.00	0.00	0.00%
001-6043-200.0210 CITY HALL ELECTRICITY	11,000.00	3,065.48	27.87%
001-6043-200.0212 CITY HALL BM SOLAR PROJ	7,800.00	2,950.99	37.83%
001-6043-200.0213 RUBBISH REMOVAL	3,300.00	1,679.13	50.88%
001-6043-200.0215 WATER BILLS	3,000.00	332.48	11.08%
001-6043-320.0731 CITY HALL IMPROVE/REPAIRS	25,000.00	12,812.57	51.25%
001-6043-330.0833 FUEL OIL	44,000.00	0.00	0.00%
001-6043-340.0940 CLOTHING	750.00	296.95	39.59%
001-6043-340.0943 FOOTWARE	100.00	0.00	0.00%
001-6043-340.0944 GLASSES	100.00	0.00	0.00%
001-6043-350.1049 CUSTODIAL SUPPLIES	2,500.00	681.99	27.28%
001-6043-350.1050 BLDG/GROUND SUPPLIES	1,500.00	522.07	34.80%
Total CITY HALL MAINTENANCE	**154,470.00**	**26,187.00**	**16.95%**
001-6045 METERS			
001-6045-100.0110 PERSONNEL SERVICES	84,814.00	29,211.48	34.44%
001-6045-110.0150 FICA	6,768.00	2,303.51	34.04%
001-6045-220.0410 TOWING FEES	6,000.00	0.00	0.00%
001-6045-310.0616 MIFI	1,500.00	374.62	24.97%
001-6045-320.0744 METER MAINT	2,500.00	1,885.65	75.43%
001-6045-320.0745 METER COIN HANDLING	0.00	1,277.55	100.00%
001-6045-340.0940 CLOTHING	250.00	0.00	0.00%
001-6045-340.0943 FOOTWARE	350.00	185.00	52.86%
001-6045-340.0944 GLASSES	185.00	0.00	0.00%
001-6045-350.1055 METER SUPPLIES	4,000.00	778.28	19.46%

Account	Adjusted Budget	Actual	Actual % of Budget
001-6045-350.1057 METER SYSTEMS-SOFTWARE	4,700.00	0.00	0.00%
001-6045-360.1165 PROGRAM MATERIALS	1,100.00	0.00	0.00%
001-6045-470.1271 METER & HANDHELD REPLACEM	4,000.00	0.00	0.00%
Total METERS	**116,167.00**	**36,016.09**	**31.00%**
001-6050 POLICE DEPT			
001-6050-100.0110 PERSONNEL SERVICES	1,597,372.00	543,404.52	34.02%
001-6050-100.0114 O/T SEARCH WARRANTS & DOT	10,000.00	340.78	3.41%
001-6050-100.0117 O/T P/R 1ST SHFT EMBEDDED	20,000.00	8,656.36	43.28%
001-6050-100.0118 O/T P/R 2ND SHFT 2% EMBED	70,000.00	7,928.37	11.33%
001-6050-100.0119 O/T P/R 3RD SHFT 3% EMBED	63,000.00	25,950.47	41.19%
001-6050-100.0120 O/T P/R	102,000.00	22,292.64	21.86%
001-6050-100.0121 O/T P/R -- 2%	0.00	2,898.94	100.00%
001-6050-100.0122 O/T P/R -- 3%	0.00	2,011.27	100.00%
001-6050-100.0125 TRAINING P/R	30,000.00	10,556.43	35.19%
001-6050-100.0130 PART-TIME OFFICERS	52,824.00	16,257.82	30.78%
001-6050-100.0135 COMM OUTREACH ADVOCATE	71,000.00	24,395.28	34.36%
001-6050-110.0150 FICA	160,892.00	50,934.58	31.66%
001-6050-110.0162 CLAIMS/DEDUCTIBLES	1,000.00	0.00	0.00%
001-6050-130.0180 TRAINING/DEVELOPMENT	12,250.00	3,652.50	29.82%
001-6050-130.0182 TRAVEL/MEALS	3,000.00	374.97	12.50%
001-6050-210.0310 COMPUTER ACCESS - PD	0.00	730.69	100.00%
001-6050-210.0312 OFFICE MACHINE MAINT	5,000.00	0.00	0.00%
001-6050-230.0512 PHYSICALS	500.00	0.00	0.00%
001-6050-320.0720 VEHICLE MAINTENANCE	20,000.00	5,893.33	29.47%
001-6050-320.0721 TASER ASSUR/ REPL PROG	0.00	41,634.57	100.00%
001-6050-320.0726 BODY CAMERAS/TASER BUNDLE	44,735.00	0.00	0.00%
001-6050-330.0835 VEHICLE FUEL	20,000.00	7,623.59	38.12%
001-6050-340.0940 CLOTHING	8,900.00	3,054.77	34.32%
001-6050-340.0941 EQUIPMENT - SAFETY	10,000.00	1,227.07	12.27%
001-6050-340.0942 AMMUNITION	6,000.00	0.00	0.00%
001-6050-340.0943 FOOTWARE	2,800.00	1,129.99	40.36%
001-6050-340.0944 GLASSES	1,000.00	153.30	15.33%
001-6050-350.1053 OFFICE SUPPLIES/EQUIPMENT	2,500.00	1,551.93	62.08%
001-6050-350.1056 TRAINING SUPPLIES	1,000.00	82.08	8.21%
001-6050-360.1159 K-9	2,500.00	245.99	9.84%
001-6050-360.1161 INVESTIGATIONS MATERIALS	6,000.00	5,068.40	84.47%
Total POLICE DEPT	**2,324,273.00**	**788,050.64**	**33.91%**
001-6055 DISPATCH SERVICES			
001-6055-100.0111 DISPATCHERS REG P/R	502,538.00	150,159.08	29.88%
001-6055-100.0117 O/T P/R 1ST SHFT EMBEDDED	12,000.00	4,652.42	38.77%
001-6055-100.0118 O/T P/R 2ND SHFT 2% EMBED	11,130.00	7,394.94	66.44%
001-6055-100.0119 O/T P/R 3RD SHFT 3% EMBED	37,535.00	17,768.10	47.34%
001-6055-100.0124 DISPATCHERS O/T P/R	17,780.00	131.31	0.74%
001-6055-100.0128 DISPATCH TRAINING P/R	5,000.00	0.00	0.00%
001-6055-100.0129 DISPATCHER-PT	31,706.00	15,802.71	49.84%
001-6055-110.0150 FICA	49,292.00	14,104.91	28.62%

Account	Adjusted Budget	Actual	Actual % of Budget
001-6055-130.0180 TRAINING/DEVELOPMENT	4,000.00	-276.00	-6.90%
001-6055-130.0182 TRAVEL/MEALS	500.00	0.00	0.00%
001-6055-210.0310 COMPUTER ACCESS - PD	29,000.00	18,395.31	63.43%
001-6055-210.0312 OFFICE MACHINE MAINT	10,690.00	5,420.24	50.70%
001-6055-320.0724 RADIO MAINTENANCE	6,400.00	200.85	3.14%
001-6055-320.0725 TOWER RENTAL FEE	2,087.00	695.56	33.33%
001-6055-340.0944 GLASSES	700.00	182.75	26.11%
001-6055-350.1053 OFFICES SUPPLIES/EQUIPMEN	1,250.00	54.99	4.40%
001-6055-480.1290 DISPATCH CAP TRANSFER	25,000.00	0.00	0.00%
Total DISPATCH SERVICES	**746,608.00**	**234,687.17**	**31.43%**
001-6060 STREET LIGHTING			
001-6060-200.0210 ELECTRICITY	165,000.00	51,094.76	30.97%
Total STREET LIGHTING	**165,000.00**	**51,094.76**	**30.97%**
001-6070 TRAFFIC CONTROL			
001-6070-200.0210 TRAFFIC LIGHT ELECTRICITY	8,000.00	2,339.23	29.24%
001-6070-200.0211 TRAFFIC LIGHT MAINTENANCE	24,500.00	4,362.50	17.81%
Total TRAFFIC CONTROL	**32,500.00**	**6,701.73**	**20.62%**
001-7010 ALDRICH LIBRARY			
001-7010-220.0420 ALDRICH LIBRARY	312,000.00	78,000.00	25.00%
Total ALDRICH LIBRARY	**312,000.00**	**78,000.00**	**25.00%**
001-7015 FACILITIES			
001-7015-100.0110 PERSONNEL SERVICES	95,549.00	35,208.64	36.85%
001-7015-110.0150 FICA	7,625.00	2,704.58	35.47%
001-7015-130.0182 TRAVEL & MEALS	0.00	32.63	100.00%
001-7015-200.0215 WATER BILLS	500.00	518.86	103.77%
001-7015-320.0720 CAR/TRUCK MAINT	2,500.00	54.79	2.19%
001-7015-320.0721 FIELD MAINTENANCE	6,000.00	740.04	12.33%
001-7015-320.0730 BUILDINGS MAINT	7,500.00	1,992.81	26.57%
001-7015-330.0835 VEHICLE FUEL	5,385.00	1,764.70	32.77%
001-7015-340.0943 FOOTWEAR	200.00	0.00	0.00%
001-7015-340.0944 GLASSES	190.00	0.00	0.00%
001-7015-470.1270 MACHINE/EQUIP OUTLAY	1,500.00	113.37	7.56%
Total FACILITIES	**126,949.00**	**43,130.42**	**33.97%**
001-7020 AUDITORIUM			
001-7020-100.0110 PERSONNEL SERVICES	117,308.00	55,703.18	47.48%
001-7020-100.0120 O/T P/R	2,500.00	75.18	3.01%
001-7020-110.0150 FICA	9,561.00	4,628.42	48.41%
001-7020-200.0210 ELECTRICITY	9,500.00	217.20	2.29%
001-7020-200.0212 AUD BM SOLAR PROJECT	17,059.00	5,359.43	31.42%
001-7020-200.0213 RUBBISH REMOVAL	7,000.00	4,519.41	64.56%

Account	Adjusted Budget	Actual	Actual % of Budget
001-7020-200.0215 WATER BILLS	3,300.00	652.68	19.78%
001-7020-200.0217 IT	4,800.00	0.00	0.00%
001-7020-320.0727 BLDG/GROUNDS MAINT	17,000.00	989.39	5.82%
001-7020-320.0729 ANNEX MAINT	6,000.00	9,704.65	161.74%
001-7020-330.0831 FUEL OIL - AUD/ANNEX	35,115.00	0.00	0.00%
001-7020-330.0836 PROPANE	3,000.00	0.00	0.00%
001-7020-340.0940 CLOTHING	1,500.00	750.00	50.00%
001-7020-340.0943 FOOTWARE	400.00	106.00	26.50%
001-7020-340.0944 GLASSES	400.00	0.00	0.00%
001-7020-350.1049 CUSTODIAL SUPPLIES	5,000.00	2,529.98	50.60%
001-7020-470.1270 MACHINES/EQUIPMENT OUTLAY	1,500.00	0.00	0.00%
Total AUDITORIUM	**240,943.00**	**85,235.52**	**35.38%**
001-7025 ALUMNI HALL			
Total ALUMNI HALL	**0.00**	**0.00**	**0.00%**
001-7030 BOR			
001-7030-100.0110 PERSONNEL SERVICES	112,236.00	35,126.48	31.30%
001-7030-100.0120 O/T P/R	1,500.00	0.00	0.00%
001-7030-110.0150 FICA	9,076.00	2,136.47	23.54%
001-7030-200.0210 ELECTRICITY	21,265.00	325.80	1.53%
001-7030-200.0212 BOR BM SOLAR PROJECT	20,594.00	8,039.14	39.04%
001-7030-200.0215 WATER BILLS	24,811.00	1,416.73	5.71%
001-7030-320.0727 BLDG/GROUNDS MAINT	30,000.00	70,597.61	235.33%
001-7030-330.0836 PROPANE	11,630.00	0.00	0.00%
001-7030-340.0940 CLOTHING	1,500.00	749.88	49.99%
001-7030-340.0943 FOOTWEAR	400.00	0.00	0.00%
001-7030-340.0944 GLASSES	400.00	0.00	0.00%
001-7030-350.1049 CUSTODIAL SUPPLIES	1,500.00	1,043.63	69.58%
001-7030-350.1050 COMPUTER/SCHEDULING SW	4,500.00	2,980.00	66.22%
001-7030-350.1053 SUPPLIES/EQUIPMENT	7,000.00	740.66	10.58%
Total BOR	**246,412.00**	**123,156.40**	**49.98%**
001-7035 PUBLIC SAFETY BUILDING			
001-7035-100.0110 PERSONNEL SERVICES	55,561.00	7,679.50	13.82%
001-7035-110.0150 FICA	4,434.00	1,000.14	22.56%
001-7035-200.0210 ELECTRICITY	19,402.00	3,433.38	17.70%
001-7035-200.0212 PSB BM SOLAR PROJECT	18,322.00	7,226.86	39.44%
001-7035-200.0213 RUBBISH REMOVAL	4,500.00	2,333.19	51.85%
001-7035-200.0215 WATER BILLS	6,200.00	1,793.53	28.93%
001-7035-320.0727 BLDG & GROUNDS MAINT	30,000.00	25,725.52	85.75%
001-7035-330.0834 FUEL OIL	1,220.00	0.00	0.00%
001-7035-330.0836 PROPANE	21,000.00	0.00	0.00%
001-7035-340.0940 CLOTHING	750.00	0.00	0.00%
001-7035-340.0943 FOOTWEAR	100.00	0.00	0.00%
001-7035-340.0944 GLASSES	95.00	0.00	0.00%
001-7035-350.1049 CUSTODIAL SUPPLIES	3,000.00	1,554.80	51.83%

Account	Adjusted Budget	Actual	Actual % of Budget
Total PUBLIC SAFETY BUILDING	**164,584.00**	**50,746.92**	**30.83%**
001-7040 PUBLIC HEALTH			
Total PUBLIC HEALTH	**0.00**	**0.00**	**0.00%**
001-7050 RECREATION			
001-7050-100.0110 PERSONNEL SERVICES	68,346.00	24,250.80	35.48%
001-7050-100.0140 SKATEGUARD PERSONNEL	5,000.00	0.00	0.00%
001-7050-100.0141 POOL PERSONNEL	45,000.00	43,087.26	95.75%
001-7050-110.0150 FICA	9,444.00	5,176.90	54.82%
001-7050-130.0180 TRAINING/DEVELOPMENT	2,500.00	0.00	0.00%
001-7050-130.0182 TRAVEL/MEALS	750.00	0.00	0.00%
001-7050-200.0211 POOL ELECTRICTY	5,000.00	441.66	8.83%
001-7050-200.0215 WATER BILLS-POOL	8,000.00	5,526.31	69.08%
001-7050-220.0413 DUES/MEMBERSHIP FEES	150.00	0.00	0.00%
001-7050-310.0617 POOL EQUIPMENT	1,540.00	18.49	1.20%
001-7050-320.0721 PLAYGROUND MAINT	1,500.00	1,215.69	81.05%
001-7050-320.0725 TENNIS COURT EQUIPMENT	500.00	0.00	0.00%
001-7050-320.0730 POOL BLDG MAINT	8,220.00	13,723.31	166.95%
001-7050-340.0944 GLASSES	200.00	0.00	0.00%
001-7050-350.1059 RECREATION SUPPLIES	10,000.00	1,263.84	12.64%
001-7050-350.1060 RECREATION PROGRAMS	15,000.00	5,768.93	38.46%
Total RECREATION	**181,150.00**	**100,473.19**	**55.46%**
001-7060 SANITARY LANDFILL			
001-7060-220.0418 CVSWMD ASSESSMENT	8,457.00	10,795.20	127.65%
Total SANITARY LANDFILL	**8,457.00**	**10,795.20**	**127.65%**
001-8020 ENGINEERING			
001-8020-100.0110 PERSONNEL SERVICES	188,885.00	67,884.14	35.94%
001-8020-110.0150 FICA	15,073.00	4,938.85	32.77%
001-8020-130.0180 TRAINING/DEVELOPMENT	0.00	128.00	100.00%
001-8020-130.0182 TRAVEL/MEALS	100.00	311.02	311.02%
001-8020-310.0615 ENGINEERING EQUIP	3,600.00	3,214.20	89.28%
001-8020-320.0724 RADIO MAINT	635.00	0.00	0.00%
001-8020-340.0943 FOOTWARE	500.00	174.98	35.00%
001-8020-340.0944 GLASSES	740.00	521.20	70.43%
Total ENGINEERING	**209,533.00**	**77,172.39**	**36.83%**
001-8030 PERMITTING,PLANNING,INSPE			
001-8030-100.0110 PERSONNEL SERVICES	164,524.00	59,835.48	36.37%
001-8030-100.0112 OVERTIME ALLOWANCE	1,000.00	0.00	0.00%
001-8030-110.0150 FICA	13,209.00	4,431.22	33.55%
001-8030-120.0173 PROF SVCS/GRANT MATCHES	20,000.00	0.00	0.00%
001-8030-130.0180 TRAINING/DEVELOPMENT	100.00	0.00	0.00%

Account	Adjusted Budget	Actual	Actual % of Budget
001-8030-130.0182 TRAVEL/MEALS	0.00	148.96	100.00%
001-8030-220.0413 DUES/MEMBERSHIP FEES	100.00	0.00	0.00%
001-8030-340.0944 GLASSES	380.00	349.00	91.84%
001-8030-350.1053 OFFICE SUPPLIES/EQUIPMENT	0.00	-6.13	100.00%
001-8030-440.1240 COMPUTER EQUIP/SOFTWARE	8,400.00	5,260.02	62.62%
Total PERMITTING,PLANNING,INSPE	**207,713.00**	**70,018.55**	**33.71%**
001-8035 COMMUNITY DEVELOPMENT			
001-8035-120.0172 BARRE PARTNERSHIP	74,263.00	24,754.32	33.33%
001-8035-120.0175 COMMUNITY/ECON DEVELOP	65,000.00	16,250.00	25.00%
001-8035-120.0176 GREEN MTN TRANSIT	38,401.00	0.00	0.00%
001-8035-320.0727 MAIN ST MAINTENANCE	1,000.00	0.00	0.00%
Total COMMUNITY DEVELOPMENT	**178,664.00**	**41,004.32**	**22.95%**
001-8040 PARKS/TREES			
001-8040-200.0210 ELECTRICITY CURRIER/DENTE	900.00	281.89	31.32%
001-8040-320.0725 PUB PARKS/TREES MAINT	0.00	2,082.19	100.00%
Total PARKS/TREES	**900.00**	**2,364.08**	**262.68%**
001-8050 STREETS			
001-8050-100.0101 PERSONNEL SERVICES - STS	922,464.00	286,248.88	31.03%
001-8050-100.0131 OVERTIME	41,165.00	9,889.78	24.02%
001-8050-110.0150 FICA	76,898.00	21,003.32	27.31%
001-8050-110.0162 CLAIMS/DEDUCTIBLES	2,000.00	0.00	0.00%
001-8050-120.0171 CONSULTANT SERVICES	3,000.00	0.00	0.00%
001-8050-120.0172 STORMWATER PERMIT FEES	4,500.00	0.00	0.00%
001-8050-130.0180 TRAINING/DEVELOPMENT	7,200.00	0.00	0.00%
001-8050-200.0210 ELECTRICITY	8,000.00	3,270.16	40.88%
001-8050-200.0213 RUBBISH REMOVAL	5,000.00	2,438.28	48.77%
001-8050-210.0320 EQUIPMENT RENTAL	3,500.00	0.00	0.00%
001-8050-210.0323 EQUIPMENT RENTAL - STS	0.00	6,515.44	100.00%
001-8050-230.0530 Maintenance	128,500.00	15.35	0.01%
001-8050-230.0531 SNOW DAMAGE-PLOW	1,500.00	2,890.36	192.69%
001-8050-310.0626 Guardrails and Bridges	6,000.00	0.00	0.00%
001-8050-320.0724 RADIO MAINT	0.00	64.50	100.00%
001-8050-320.0727 Buildings and Grounds	22,500.00	7,218.79	32.08%
001-8050-320.0740 EQUIPMENT MAINT - STS	0.00	33,070.29	100.00%
001-8050-320.0743 TRUCK MAINT - STS	0.00	51,538.97	100.00%
001-8050-320.0746 STREET PAINTING	9,000.00	4,625.27	51.39%
001-8050-320.0747 YARD WASTE COLLECTIONS	10,000.00	0.00	0.00%
001-8050-320.0748 ROADSIDE MOWING	6,000.00	5,600.00	93.33%
001-8050-330.0828 TANK UNDERGROUND STORAGE	15,000.00	0.00	0.00%
001-8050-330.0834 FUEL REIMBURSEMENT	0.00	-5,937.05	100.00%
001-8050-330.0835 VEHICLE FUEL	70,000.00	15,347.94	21.93%
001-8050-330.0836 Small Tools	3,000.00	0.00	0.00%
001-8050-340.0940 CLOTHING	12,000.00	2,591.02	21.59%
001-8050-340.0941 Safety Equipment	3,000.00	7,269.41	242.31%

Account	Adjusted Budget	Actual	Actual % of Budget
001-8050-340.0943 FOOTWARE	2,720.00	1,158.30	42.58%
001-8050-340.0944 GLASSES	800.00	240.00	30.00%
001-8050-350.1060 SMALL TOOLS	0.00	1,030.45	100.00%
001-8050-350.1061 SUPPLIES - GARAGE	0.00	9,573.52	100.00%
001-8050-350.1062 Sidewalk Maintenance	17,000.00	3,377.59	19.87%
001-8050-350.1063 SUPPLIES - NSC	0.00	49.99	100.00%
001-8050-350.1064 Stormline Maintenance	35,082.00	1,871.99	5.34%
001-8050-350.1065 Signs	15,000.00	1,191.57	7.94%
001-8050-360.1172 Patch Pavement & Potholes	41,736.00	15,776.20	37.80%
001-8050-360.1174 Chloride	250.00	0.00	0.00%
001-8050-360.1177 Gravel Crushing	1,000.00	2,770.55	277.06%
001-8050-360.1184 SALT - SNO	185,374.00	0.00	0.00%
001-8050-360.1187 SAND - SNO	5,000.00	0.00	0.00%
001-8050-360.1189 STREET SIGNS	0.00	1,793.76	100.00%
001-8050-360.1191 STREET LIGHT MAINTENANCE	1,500.00	13,762.42	917.49%
001-8050-360.1195 STATE AOT PROJECTS	1,000.00	2.29	0.23%
001-8050-440.1240 COMPUTER EQUIP/SOFTWARE	10,500.00	115.47	1.10%
Total STREETS	**1,677,189.00**	**506,374.81**	**30.19%**
001-8500 CEMETERY			
001-8500-100.0101 PER SERVICES - FT	72,930.00	43,061.71	59.05%
001-8500-100.0102 PER SERVICES - PT	80,000.00	46,722.22	58.40%
001-8500-100.0103 OVERTIME ALLOWANCE	500.00	3,555.25	711.05%
001-8500-100.0117 FT PER SVE - HOPE	0.00	3,030.40	100.00%
001-8500-110.0150 FICA	12,244.00	7,618.77	62.22%
001-8500-200.0221 ELECTRICITY-OFFICE	600.00	229.90	38.32%
001-8500-220.0425 VETERANS FLAGS	2,033.00	1,936.22	95.24%
001-8500-320.0720 VEHICLE/BACKHOE MAINT	1,200.00	0.00	0.00%
001-8500-320.0727 BUILDING MAINT (HOPE)	1,500.00	2,967.17	197.81%
001-8500-320.0729 MAUSOLEUM MAINT	1,500.00	0.00	0.00%
001-8500-320.0730 BLDG/GRND MAINT ELMWOOD	2,500.00	154.91	6.20%
001-8500-320.0732 GROUNDS MAINT (HOPE)	5,000.00	16,443.12	328.86%
001-8500-320.0733 BLDG/GRNDS MAINT ST MONIC	500.00	56.51	11.30%
001-8500-320.0735 DUFRESNE GROUNDS & BLDGS	1,300.00	338.04	26.00%
001-8500-320.0740 EQUIPMENT MAINT	2,000.00	1,154.87	57.74%
001-8500-320.0828 FUEL OIL/PROPANE OFFICE	555.00	221.19	39.85%
001-8500-330.0835 VEHICLE FUEL	6,220.00	3,092.69	49.72%
001-8500-340.0940 CLOTHING	1,000.00	0.00	0.00%
001-8500-340.0941 EQUIPMENT - SAFETY	200.00	225.98	112.99%
001-8500-340.0943 FOOTWARE	200.00	0.00	0.00%
001-8500-340.0944 GLASSES	190.00	0.00	0.00%
001-8500-360.1195 CEMETERY FLOWERS	5,000.00	1,080.00	21.60%
001-8500-360.1196 FOUNDATIONS	5,000.00	331.15	6.62%
001-8500-470.1270 MACHINE/EQUIPMENT	0.00	1.00	100.00%
Total CEMETERY	**202,172.00**	**132,221.10**	**65.40%**
001-9015 TRANSFERS TO			
Total TRANSFERS TO	**0.00**	**0.00**	**0.00%**

Account	Adjusted Budget	Actual	Actual % of Budget
001-9020 INSURANCE			
001-9020-110.0151 HEALTH INSURANCE	1,743,452.00	601,086.40	34.48%
001-9020-110.0152 LIFE INSURANCE	53,428.00	22,672.89	42.44%
001-9020-110.0153 DENTAL INSURANCE	36,039.00	13,953.60	38.72%
001-9020-110.0157 Memberships	0.00	21,000.00	100.00%
001-9020-110.0160 HSA	0.00	27,888.88	100.00%
Total INSURANCE	**1,832,919.00**	**686,601.77**	**37.46%**
001-9030 PENSION PLAN			
001-9030-110.0154 CITY PENSION PLAN	671,411.00	248,556.50	37.02%
Total PENSION PLAN	**671,411.00**	**248,556.50**	**37.02%**
001-9050 DEBT SERVICE			
001-9050-230.0522 CITY HALL ROOF	3,250.00	3,250.00	100.00%
001-9050-230.0526 PUBLIC SAFETY BLD BOND	195,000.00	195,000.00	100.00%
001-9050-230.0530 MAIN ST RECONSTRUCT BOND	36,431.00	36,428.58	99.99%
001-9050-230.0534 FIRE TRUCK NOTE	37,500.00	37,499.95	100.00%
001-9050-230.0535 FLOOD MITIGATION NOTE	25,000.00	25,000.00	100.00%
001-9050-230.0537 1.15 MIL EQUIP & INFRA	115,000.00	115,000.00	100.00%
001-9050-230.0538 POOL REFURBISHMENT	36,000.00	36,000.00	100.00%
001-9050-230.0539 560K SHORT TERM CAP BOND	56,000.00	56,000.00	100.00%
001-9050-230.0540 $2.5M BOND - GF PORTION	5,358.00	5,358.31	100.01%
001-9050-230.0541 1.7M CAPITAL REQ-2020 BON	76,325.00	76,325.00	100.00%
001-9050-230.0542 SCBA - MLC	30,302.00	0.00	0.00%
Total DEBT SERVICE	**616,166.00**	**585,861.84**	**95.08%**
001-9060 GENERAL INSURANCE			
001-9060-110.0159 WORKERS COMPENSATION	490,000.00	315,248.87	64.34%
001-9060-110.0162 PROPERTY & CASUALITY	398,550.00	152,409.51	38.24%
Total GENERAL INSURANCE	**888,550.00**	**467,658.38**	**52.63%**
001-9070 INTEREST EXPENSE			
001-9070-230.0514 LIBRARY INTEREST	0.00	-15.00	100.00%
001-9070-230.0522 CITY HALL ROOF INTEREST	640.00	284.38	44.43%
001-9070-230.0526 PSB INTEREST	13,606.00	0.00	0.00%
001-9070-230.0530 MAIN ST RECONST INTEREST	10,477.00	4,862.11	46.41%
001-9070-230.0534 TOWER TRUCK INTEREST	12,570.00	11,536.22	91.78%
001-9070-230.0535 FLOOD MITIGATION INT	10,920.00	10,054.68	92.08%
001-9070-230.0537 1.15 MIL EQUIP & INFRA IN	9,344.00	3,692.94	39.52%
001-9070-230.0538 POOL REFUB INT	16,367.00	6,816.03	41.64%
001-9070-230.0539 560K SHORT TERM CAP INT	6,300.00	2,478.00	39.33%
001-9070-230.0540 $2.5M BOND INT - GF PORTI	4,000.00	1,937.44	48.44%
001-9070-230.0541 1.7M CAPITAL REQ-GF PORTI	28,000.00	13,522.07	48.29%
001-9070-230.0542 SCBA- MLC	12,691.00	0.00	0.00%
001-9070-230.0543 DPW BUILDING BOND INT	37,700.00	0.00	0.00%

Account	Adjusted Budget	Actual	Actual % of Budget
Total INTEREST EXPENSE	**162,615.00**	**55,168.87**	**33.93%**
001-9080 SEPERATION/RETIREMENT			
Total SEPERATION/RETIREMENT	**0.00**	**0.00**	**0.00%**
001-9100 UNEMPLOYMENT INSURANCE			
001-9100-110.0158 UNEMPLOYMENT INS	14,000.00	1,952.00	13.94%
Total UNEMPLOYMENT INSURANCE	**14,000.00**	**1,952.00**	**13.94%**
001-9110 MISC TAX LEVIED			
001-9110-220.0422 WASHINGTON COUNTY TAX	43,159.00	21,579.50	50.00%
001-9110-220.0425 VOTER APPROVED ASSISTANCE	131,800.00	131,200.00	99.54%
Total MISC TAX LEVIED	**174,959.00**	**152,779.50**	**87.32%**
001-9120 SPECIAL PROJECTS			
001-9120-110.0150 FICA	3,032.00	0.00	0.00%
001-9120-190.1901 SPECIAL PROJ - CUSTODIAL	9,500.00	516.75	5.44%
001-9120-190.1902 SPECIAL PROJ - FIRE DEPT	8,500.00	1,771.01	20.84%
001-9120-190.1903 SPECIAL PROJ - POLICE DEP	20,000.00	2,785.79	13.93%
Total SPECIAL PROJECTS	**41,032.00**	**5,073.55**	**12.36%**
001-9130 MISC ACCTS			
001-9130-360.1189 Fund Balance Allocation	-255,000.00	0.00	0.00%
001-9130-360.1201 GRANITE MUSEUM PARK LOT	14,500.00	14,190.08	97.86%
001-9130-360.1207 CITY COMMITTEE FUNDING	0.00	307.93	100.00%
001-9130-360.1208 FRONT PORCH FORUM SUPPORT	250.00	0.00	0.00%
001-9130-360.1211 SPECIAL PROJ-277 MORRISON	0.00	13,948.59	100.00%
001-9130-360.1326 BANK FEES/MISC EXPENSES	3,200.00	1,112.00	34.75%
001-9130-360.1371 BCJC STIPEND	7,805.00	3,902.50	50.00%
001-9130-360.1383 WELLNESS INITIATIVES	0.00	760.00	100.00%
Total MISC ACCTS	**-229,245.00**	**34,221.10**	**-14.93%**
001-93 Flood			
Total Flood	**0.00**	**0.00**	**0.00%**
Total Expenditures	**15,795,770.00**	**6,089,616.11**	**38.55%**
Total GENERAL FUND	**0.00**	**-1,083,580.69**	
002-4015-430 PILOT			
Total PILOT	**0.00**	**0.00**	**0.00%**

Memorandum

To: City Council
From: Christina Kimball, Finance Director
Date: November 13, 2026
Subject: Funding Gap Analysis – Headworks Upgrade Project

Purpose

The purpose of this memorandum is to outline the current financing structure for the Headworks Upgrade Project and identify the remaining funding gap that will need to be addressed to satisfy special requirements on the SFR loan and may be needed prior to project completion.

Project Funding Overview

The current estimated cost of the Headworks Upgrade Project is **$8,227,328**. Voters previously approved borrowing authority of **$7,600,000** to support the project.

Of the approved borrowing authorization, **$7,027,000** is anticipated to be financed through the Clean Water State Revolving Loan Fund (SRF/RLF) program. While the revolving loan provides the primary source of project financing, the total project cost exceeds the voter-approved bond amount.

The City has sufficient unused bonding capacity to provide an additional **$572,672** through debt issuance without requiring additional voter authorization.

Funding Gap Calculation

Description	Amount
Total Project Cost	$8,227,328
Voter-Approved Bond Authorization	($7,600,000)
Funding Gap	**$627,328**

Potential Funding Sources

Several options are available to address the remaining **$627,328** funding need:

1. **Interfund Loan from the Seprebon Bequest Fund**
    - The City could consider a temporary or longer-term interfund loan from the Seprebon Bequest Fund, subject to legal review and governing body approval.

    - This approach would allow the project to proceed without delay while preserving flexibility regarding permanent financing.
2. **Interfund Loan from the Cozzi Capital Fund**
    - The Cozzi Capital Fund may also be considered as a potential source for an interfund loan.
    - Use of these funds would similarly require review of fund restrictions, cash flow impacts, and formal authorization.
3. **Additional Financing**
    - The City could consider looking at additional financing options to include grants and state/federal aid, however to satisfy SRF funding and unlock the required bond amount. A funding source need to be identified.